

## EnergyLogic's Business Continuity Plan

### COVID-19 Important Update

*Support for the health and well-being of our people and partners.*

We are working diligently to keep EnergyLogic employees, families and partners as safe as possible. We are implementing our work from home plan as needed and warranted. We are also working closely with our builder partners to keep working as long as we are all able to safely do so. EnergyLogic, like all other organizations, is fully engaged in monitoring, planning, and trying to make the best decisions regarding the impacts of the COVID-19 Pandemic.

On Friday, March 13, 2020, we received information that the City of Thornton Building Department may be suspending all activities including field inspections. We assume that other jurisdictions will follow suit, which will drastically impact building schedules.

As of this moment, EnergyLogic's plan is to *continue* to provide field inspections as scheduled by our clients. We are mobilizing our scheduling department to allow for a work from home environment which may affect our response time.

Due to the financial importance of closing houses and the rapidly changing information, EnergyLogic will prioritize final inspections over rough inspections so that our clients can get to closing with less delay. In times like this, communication is the key to working through this situation. We will prioritize work as you direct. Please let us know your preferences.

We will continue to provide updates of EnergyLogic's policy changes here on our website. Please [email Rusty Buick](mailto:Rusty.Buick@nrglogic.com) (Rusty.Buick@nrglogic.com) to let us know if your organization is planning any workforce policy changes or shut down procedures so that we can continue to prepare, plan and serve as we work together through this unfortunate crisis.

In everything we do, we're guided by our Core values and our Mission: To meet our partners where they are and engage them in the journey of building the best possible homes. We strive to make decisions that balance the safety of our associates with our commitments to our partners and communities.

Thank you for being a valued partner.

- Your EnergyLogic Team